

Kentucky EMSC Subcommittee Meeting

Minutes / August 28, 2003 / 09:30
Capitol Annex / Room 125 / Frankfort, KY.

Meeting Facilitator: Dr. Fallat
Note Taker: Tom Taylor
Members Present: Dr. Fallat, Marsha Frontz, Denise Gupton, David Harover, Patti Howard, Erika Kravic, Karen Lane, Dr. Pollack, Charles Stamper, Tom Taylor
Members Absent: Carol Barr, Patti Mayhew, Missy Stamper
Guests: Brian Bishop Executive Director KBEMS, Joshua Salsburey General Counsel KBEMS

Welcome Guests:

Discussion:

Director Bishop discussed the implications of moving the KYEMSC Project Coordinator's position from the status of Principal Assistant (a non-merit position) to the status of Kentucky EMSC Coordinator (a merit position). This new position has been posted on the state job-listing site and applications are being taken. Tom Taylor's application is among these. Director Bishop invited members of the subcommittee to be involved with the interview process scheduled to take place during the second week in September. If there are no volunteers from the subcommittee to interview the applicants, Director Bishop and Deputy Director O'Neal will conduct the interviews.

Director Bishop addressed the 55% rule that states that in an election year, no state agency may allocate more than 55% of their overall funds prior to January 1, 2004. This creates a problem in that the federal fiscal year runs from March to February. On January 1, 2004 we need to have our spending plans in place to be executed prior to the end of February.

Dr. Fallat asked how the 55% rule would affect the Trauma EMS Grant and distribution of funds to KIPRIC. The answer will be forthcoming.

Director Bishop outlined his progress with the Kentucky Hospital Association in relation to Senate Bill 60. The KHA will grant us permission to include an application for commemorative certificates in "New Mother" packets and to endorse SB 60 in their newsletter. This may require some key visits to key CEO's. Dir. Bishop will volunteer to make these visits.

Dr. Pollack suggested that the applications for commemorative birth certificates be made available to all KY OB offices during the KMA conference the week of Sept. 8.

Action Items:

- Tom Taylor will contact the subcommittee via e-mail when the interview schedule has been set. Those members interested in interviewing the candidates should contact Director Bishop.
- Director Bishop will contact Ashley Davis for his interpretation of how the 55% rule affects the Trauma EMS Grant.

Roll Call:**Discussion:**

Tom Taylor called the meeting to order at 0940.

- Roll Call was completed and recorded
- The updated roster for the KYEMSC Subcommittee was reviewed and approved by voice vote. This roster will be presented for approval by the KBEMS during the General Session later today.

Action Items:

- Tom Taylor will forward the updated roster to Darby McDonald for today's meeting of the KBEMS.
- Tom Taylor will e-mail the subcommittee with an updated list of all members.

Approval Of Minutes From 6-25-03:**Discussion:**

Minutes approved by consensus with one correction.

Action Items:

- Tom Taylor will correct the names in "Welcome Guests" section.
- Tom Taylor will post these corrected minutes to the KYEMSC web page.

Old Business:**Discussion:**

Dr. Pollack requested that the equipment issued under the previous grant be transferred to the KYEMSC stockroom for distribution to the assigned parties.

Action Items:

- Tom Taylor will contact Dr. Pollack to arrange this transfer and oversee distribution of the equipment.

New Business:**Discussion:**

There is no new business at this time.

Grantee Meeting / Washington, DC:

Dr. Fallat

Discussion:

Dr. Fallat gave a report about the activities at the recent Grantee's Meeting in Washington, DC., attended by Dr. Fallat, David Harover, and Tom Taylor. The report included the possibility of hosting the SERC regional meeting in 2005. The Partnership Grant is due this year and the date of application is still undecided. Dr. Fallat will meet with Representative Callahan and representatives of the KY Hospital Association on Tues. Sept. 2, 2003 to discuss legislation related to Trauma System Development.

Partnership Renewal Application:**Dr. Fallat****Discussion:**

- We are now tied in with the state bioterrorism taskforce through Dr. Hacker. They propose to provide KBEMS with \$50,000 to assist with regionalization process and include pediatrics in this process. Kentucky has been divided into regions. These regions are each to develop a plan as to how they would respond to bioterrorism. There are currently no pediatric components in these plans. It will be essential for Tom Taylor to attend these meetings in each region so that he can communicate the needs of children in these plans. Some of this money will be used for that purpose. Another portion of these funds would be used to develop triage plans that include the needs of children, and how those children would be evacuated from a given region both into and out of level one-trauma centers. These plans will integrate into the overall bioterrorism plan. EMSC will assist in the development of a pediatric treatment module to be included in the new KIPRIC Bioterrorism Manual.
- Patti Howard advised that ACEP and the ENA are working collaboratively to decide which triage plan will be of most benefit to children in times of mass casualty events. This effort is aimed at creating a cohesive national standard for pediatric triage. During the grant writing process it may be important to address triage training without identifying which triage method will be used.
- Dr. Fallat spoke about scheduling a conference during the next grant period to include an educational component for field providers as well as the 2005 SERC Conference. There was discussion about which state park would accommodate that number of attendees, what schedule, and what time of year would be most suitable.
- This grant cycle should include some kind of outcome testing aimed at knowledge and skills retention by EMTs and paramedics. This testing could be in consideration for providing the class without cost to the providers. This testing would be proctored by Tom Taylor.

Action Items:

- Patti Howard will assist in writing the portion of the grant specific to triage plans for pediatrics and keep Tom Taylor advised as to the progress of triage plans on the national level. In this way Tom can provide the most up to date information to the bioterrorism regions.

SCOPE:**D. Gupton / M. Frontz****Discussion:**

- The text should be published by Oct. or Nov. The publisher is Bartlett and Jones. We have an account with these folks in place now to purchase PEPP textbooks.
- Denise Gupton should facilitate ordering the dolls for practice.
- Tom Taylor is in possession of the equipment gathered so far by Dr. Fallat.

Action Items:

- D. Gupton will keep T. Taylor advised as to the cost of the dolls so that he may budget appropriately.

Burch Act / Training / Video / Packets:**T. Taylor****Discussion:**

- Thirty-minute videotapes have been ordered for dubbing of the video. K. Lane will set up with Louisville Fire Department to get this done.
- We need to complete the “Safe Kids” and “EMSC” introductions for addition to the Burch Act training video.

Action Items:

- T. Taylor will provide K. Lane with blank video cassettes and the original tape for copying.
- T. Taylor and E. Kravic will produce a script for the Safe kids and EMSC introductions.

Senate Bill 60 Update:**D. Harover / T. Taylor****Discussion:**

- The Ky. Bureau of Vital Statistics will not allow us to produce our own application. They would like us to use the online applications for birth certificates and marriage licenses with the following adaptations. 1) The applicant will write on the form either “Commemorative Birth Certificate” or “Commemorative Marriage License”. 2) The applicant must also write on the form “Attention: Karen Johnston”.

Action Items:

- T. Taylor will contact the web master and include a link to the forms page of vital statistics.
- T. Taylor will contact the Bureau of Vital Statistic for input as to the design of the certificates.
- T. Taylor will move ahead with the development of the poster and informational pamphlet.
- D. Harover will contact the folks in Iowa and seek permission to use the same graphic that appears on their poster.

Ambulance Transport Of Children:

K. Lane

Discussion:

No new updates are available at this time.

NEDARC Survey:

Dr. Fallat

Discussion:

The latest NEDARC EMS data collection survey was distributed to the subcommittee for their review.

The Governor's Kid's Conference:

E. Kravic

Discussion:

E. Kravic described the conference activities. These activities included speeches from the candidates for Kentucky Governor. E. Kravic summarized their remarks. More information can be obtained at www.kyyouth.org.

The next meeting of the KYEMSC Subcommittee
will be scheduled in accordance with the October
KBEMS meeting.
Adjourn at 1058.